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## PETITIONS

**PETITIONS:** Only the Official USTA Petition Form filed by a Team Coach will be considered for approval. The Technical Vice President will evaluate all petitions on a case by case basis.

- A. In a circumstance where no State Championship is held, a competitor or team may petition to compete to qualify in another state's championship.
- B. In circumstances where there is a conflict with school (educational schedule conflict for athlete only), religion (schedule conflict for athlete and immediate family members only), death in the immediate family, or other sporting events, a competitor may petition to compete to qualify in another state's championship. An entire team cannot petition to another State Championship to qualify for Nationals.

In order to petition to another State Championship to qualify for Nationals, an athlete must file the Petition Form with the USTA Technical Vice President under the current guidelines and time frames. In order to file a petition, an athlete must have competed in (and received scores) in at least two USTA sanctioned competitions during the current season and submit copies of two of their score sheets from those competitions.

- 1. If an athlete is granted a petition to enter another state's championship:
    - a). Petitioned athlete must pay entry fees to their state meet director and the meet director of the state they petitioned to attend.
    - b). Petitioned athlete's score(s) must be compared to the athlete's age/level/event at their state competition and fall within their state's national qualifiers.
    - c). Petitioned athlete's score(s) remain separate from the host state athletes' scores and cannot bump out any athlete from the host state from attending Nationals.
  - C. Petitions regarding emergencies must be submitted within 10 working days prior to the athlete's state championship to be considered (unless unforeseen circumstances which are to be approved by the Technical Vice President) and provide detailed information confirming the reason the athlete is unable to attend their state championship. In order to file a petition, an athlete must have competed in two USTA sanctioned competitions during the current season and submit copies of both of their score sheets from those competitions. Do NOT send a list of meets that the athlete competed in and the athlete's score & placing. Do NOT send the entire meet results from the meets that the athlete competed in - just send the athlete's score sheets.
    - 1. In the event an athlete is injured during their state meet and cannot compete, the Technical Vice President, Gloria Herring, and/or an Executive Board member must be informed before the end of the state championship in order to be eligible to petition to Nationals.
    - 2. If an athlete is granted a petition directly to Nationals:
      - a). Petitioned athlete must pay entry fees to their state meet director.
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## OFFICIAL USTA PETITION FORM

### TYPES OF PETITIONS THAT MAY BE FILED

1. To qualify for the USTA National Championships by attending another State Championship on the basis of documented school (educational schedule conflict for athlete only), religion (schedule conflict for athlete and immediate family members only), death in the immediate family, or sport schedule conflict for athlete only
2. To qualify for the USTA National Championships on the basis of documented injury or illness
3. To move back a competition level

*All petitions will be evaluated on a case by case basis by the Technical Vice President.*

DATE OF APPLICATION \_\_\_\_\_ DATE OF ATHLETE'S STATE CHAMPIONSHIPS \_\_\_\_\_

ATHLETE'S NAME \_\_\_\_\_ ATHLETE'S COMPETITION AGE \_\_\_\_\_

ATHLETE'S COMPETITION EVENT(S)/LEVEL(S) \_\_\_\_\_

ATHLETE'S USTA# \_\_\_\_\_ CLUB CODE \_\_\_\_\_

CLUB NAME \_\_\_\_\_ STATE \_\_\_\_\_

**COACH** FILING PETITION \_\_\_\_\_

**COACH** CONTACT INFO (include area code). \_\_\_\_\_ HOME PH # \_\_\_\_\_

WORK PH # \_\_\_\_\_ CEL L PH # \_\_\_\_\_

FAX PH # \_\_\_\_\_ E-MAIL ADDRESS \_\_\_\_\_

To expedite a petition, send: 1) this form; 2) a letter detailing type of petition, all pertinent information (including date of injury, nature of injury, length of time out of practice, etc.), 3) proof of reason for petition such as: a doctor's letter, any prescriptions written by the doctor, a clergyman's letter, dated certificate of First Communion, etc., 4) placement at last year's nationals, and 5) score sheets from at least two sanctioned USTA competitions competed in during the current year showing this year's performance. Copies of meet score sheets are required to prove actual participation and performance in competitions (available from meet directors, state chair or the USTA National Office). Do NOT send a list of meets that the athlete competed in and the athlete's score & placing. Do NOT send the entire meet results from the meets that the athlete competed in - just send the athlete's score sheets.

Do not send originals of any document - only copies. For your protection, make and keep copies of all materials sent. Send petition by certified mail with a return receipt card or fax with a follow-up call.

IF MAILED, Include a self-addressed, stamped envelope with the petition.

COMPLETE THE APPROPRIATE SECTION AND SUBMIT TO:

**Mail to: Gloria Herring**  
**USTA Technical Vice President**  
**404 Washington Av, Bellefontaine, OH 43311**  
**Email to: [gloriastumbling@icloud.com](mailto:gloriastumbling@icloud.com)**

**Email is preferred with a follow-up call.**

**If you have any questions about petitioning contact Gloria Herring - Ph: 937-441-8365**

**SECTION 1. PETITION TO COMPETE AT THE USTA NATIONAL CHAMPIONSHIPS BY COMPETING AT ANOTHER STATE CHAMPIONSHIP WILL ONLY BE APPROVED FOR THE FOLLOWING REASONS.**

1. Documented school activity (schedule conflict for athlete only)
2. Religion (schedule conflict for athlete and immediate family members only)
3. Death in the immediate family
4. Sport schedule conflict for athlete only

To be eligible to file a petition to compete in the USTA National Championships by attending another State Championship, an athlete must have competed in and received scores at a minimum of two USTA sanctioned competitions during the current competition season and the athlete's team must have competed at the previous year's National Championships. If a team is new to the USTA and is attending Nationals in their first season as a new team, that team would be allowed to petition a child for an injury if the child has met all other necessary criteria to be eligible to petition.

In order to petition an athlete to another State Championship, the coach must furnish the information required on this Petition Form and submit it to the USTA Technical Vice President with all pertinent information under the following guidelines and time frames.

Petitions must be submitted at least two weeks prior to the athlete's state championships to be considered (unless unforeseen circumstances which are to be approved by the Technical Vice President) and provide detailed information confirming the reason he/she is unable to attend their state championship. **NO** petitions will be granted if filed after the State Championships unless an injury or illness occurs during the State Championships. If an injury or illness occurs just prior to or at the state championships, call the Technical Vice President with notification of the situation and your intention to petition *IMMEDIATELY*. *In the event the athlete is injured or becomes ill the day of the state championship, notification must be made to the Technical Vice President the day of the state championship, the petition must be filed within 24 hours, and documentation provided within 72 hours of the state championship.*

To expedite a petition, send: 1) this form; 2) a letter detailing type of petition, all pertinent information, 3) placement at last year's nationals, and 4) score sheets for the petitioned athlete (not the entire meet results) from at least two sanctioned USTA competitions competed in during the current year showing this year's performance.

Copies of meet score sheets are required to prove actual participation and performance in competitions (available from meet directors, state chair or the USTA National Office).

Do NOT send a list of meets that the athlete competed in and the athlete's score & placing. Do NOT send the entire meet results from the meets that the athlete competed in - just send the athlete's score sheets.

**NOTE:** If an athlete is granted a petition to another State Championship, the athlete must pay entry fees to both state meet directors.

**SECTION 2. PETITION TO COMPETE AT THE USTA NATIONAL CHAMPIONSHIPS WITHOUT QUALIFYING THROUGH A STATE CHAMPIONSHIP WILL ONLY BE APPROVED FOR THE FOLLOWING REASONS.**

1. Medical (injury or serious illness)

To be eligible to file a petition to compete in the USTA National Championships, an athlete must have competed in and received scores at a minimum of two USTA sanctioned competitions during the current competition season and the athlete's team must have competed at the previous year's National Championships. If a team is new to the USTA and is attending Nationals in their first season as a new team, that team would be allowed to petition a child for an injury if the child has met all other necessary criteria to be eligible to petition.

In order to petition an athlete to Nationals, the coach must furnish the information required on this Petition Form and submit it to the USTA Technical Vice President with all pertinent information under the following guidelines and time frames.

Petitions regarding emergencies must be submitted within 10 working days prior to the athlete's state championships to be considered (unless unforeseen circumstances which are to be approved by the Technical Vice President) and provide detailed information confirming the reason he/she is unable to attend their state championship. **NO** petitions will be granted if filed after the State Championships unless an injury or illness occurs during the state championships. If an injury or illness occurs just prior to or at the State Championships, call the Technical Vice President with notification of the situation and your intention to petition *IMMEDIATELY. In the event the athlete is injured or becomes ill the day of the state championship, notification must be made to the Technical Vice President the day of the state championship, the petition must be filed within 24 hours, and documentation provided within 72 hours of the state championship.*

To expedite a petition, send: 1) this form; 2) a letter detailing type of petition, all pertinent information (including date of injury, nature of injury, length of time out of practice, etc.), 3) proof of grounds for petition such as: a doctor's letter, any prescriptions written by the doctor, 4) placement at last year's nationals, and 5) score sheets for the petitioned athlete (not the entire meet results) from at least two sanctioned USTA competitions competed in during the current year showing this year's performance.

Copies of meet score sheets are required to prove actual participation and performance in competitions (available from meet directors, state chair or the USTA National Office).

Do NOT send a list of meets that the athlete competed in and the athlete's score & placing. Do NOT send the entire meet results from the meets that the athlete competed in - just send the athlete's score sheets.

**NOTE:** If an athlete is granted a petition directly to Nationals, the athlete must pay entry fees to their state meet director.

**SECTION 3. PETITION TO ALLOW AN ATHLETE TO MOVE DOWN A COMPETITION LEVEL.**

**Only approved under VERY UNUSUAL CIRCUMSTANCES**

*Include Basis for Petition, All Pertinent Information, and all Documentation*