

JUDGES' CONTRACTUAL AGREEMENT

A Certified N.T.J.C. Judge in Good Standing is to receive the following when contracted to judge ALL U.S.T.A. Sanctioned Meets. If you have any questions, contact the NTJC Judging Coordinator, Shelly Steiner, (ph:606-316-7719 ; email: senorsteiner@yahoo.com).

- Judging Assignment - The Meet director is to send a Judge's Contract to each Judge being hired as soon as possible. Each Judge should return their Contract indicating their decision. The Meet Director must contact each hired Judge with their specific judging assignment AT LEAST three (3) day prior to the meet.
- \$15/hour - Beginning at the agreed specified time of arrival (to include the Coaches & Judges' Meetings) up to 8 ½ hours.
- \$22.50/hour - After 8 ½ hours
- \$0.40/mile - Travel (round trip) for all invitational competitions. See NTJC Guidelines for State, Team Trial, & National Competition travel.
- Motel Accommodations - For a two-day meet, if a judge must stay overnight prior to or following the meet, lodging must be provided and paid for by the meet director as long as the judge stays with another judge as assigned. If the judge prefers to make his/her own arrangements he/she will be responsible for their own accommodation fees. For meets that are two days or more in length, motel accommodations are to be provided unless a judge prefers to make his/her own arrangements in which they will be responsible for paying the entire amount without reimbursement.
- If the judge must travel more than 100 miles one way and the judge must report before 10:00 A.M., the judge must be offered a hotel room for the night prior to the competition. If a judge refuses the hotel he/she forgoes the compensation for lodging. (If the round trip travel is less than the ½ host hotel room rate/night- the lesser amount is to be paid; if the round trip travel is more than the ½ host hotel room rate/night- the lesser amount is to be paid).
- If a meet goes after 8:00 p.m. and the judge is over 100 miles away they are to be offered a room for that night, if they refuse there will be no compensation.
- A \$15/day stipend must also be paid-\$5 for breakfast & \$10 for dinner.
- See NTJC Guidelines for State, Team Trial, & National Competition Lodging.
- Food - A separate dining area shall be provided (may be Coaches/Judges' Room), except at USTA National Meet. A separate room must be provided for dining for judges at the National Competition. Lunch and beverages will be provided at the competition site for all meets.
- On a one-day meet or on the last day of a multiple day meet and lasts longer than 8 hours, \$10 compensation will be given to the judges by the host team.
- If a multiple day meet lasting longer than 8 hours and you are traveling back and forth to home each day you can charge the \$10 dinner fee.
- If overnight stay is required for a one-day meet over 100 miles, the judge shall be reimbursed for a breakfast at \$5.00. For a multi-day meet the judge shall be reimbursed for a breakfast at \$5.00 per day and a dinner at \$10 per day (\$15 per day total).
- Breaks - To be provided within reason, but judges need to remain near the competition floor.

NO EXCEPTIONS MAY BE MADE TO THE TERMS LISTED ABOVE

In return, an N.T.J.C. Judges MUST:

- * Arrive no later than the designated time.
- * Be dressed in proper judging attire: Men - Navy jacket, dark (blue or black) dress pants; white shirt, tie & i.d. badge. Shoes must be solid navy, brown, or black dress shoes. Women - Navy Jacket, dark dress (blue or black) pants or skirt (must not be shorter than 2 inches above the knee, a white shirt or blouse, and i.d. badge. Shoes must be solid navy, brown, or black dress shoes.
- * Behave in a professional manner. Must not hold up the meet in any way. Refrain from unnecessary talking and laughing while judging.
- * Not solicit judging assignments from coaches for themselves or others.
- * Accurately & completely fill out their Judge's Report (including NTJC #, mileage, events judged [whether difficulty, superior, or aesthetic]) etc.

CANCELLATION POLICY:

If the contract obligations are not fulfilled by either party because of extenuating circumstances, no mandatory penalties will be applied to either part. Examples: inclement weather (which would prohibit travel) or grave illness.

Failure to comply with the contractual agreement will result in the following:

- A. On the Meet Director's part: A minimum of 14 days notice is required for cancellation of judges. If cancellation of judges occurs less than 14 days prior to the meet, the Meet Director is responsible for payment of 3 hours per judge and any non-refundable expenses incurred.
- B. On the Judge's part: If a Judge fails to appear without notifying the Meet Director at least 7 days in advance, a penalty of 3 hours pay and any non-refundable expenses incurred by the Meet Director will be paid to the Meet Director by the Judge.

ANY INFRACTIONS SHOULD BE REPORTED ON THE MEET DIRECTOR'S REPORT PROVIDED IN THE APPROVED SANCTION PACKET. Complaints should be made in writing to the N.T.J.C. Judging Coordinator, Shelly Steiner. Specific questions may be directed to any N.T.J.C. Board Member.