



**Request for Proposal  
United States Trampoline & Tumbling Association  
National Championships**

The United States Trampoline & Tumbling Association (U.S.T.A.) was established in 1970 to provide a competitive national venue for all trampoline and tumbling athletes in the United States regardless of national or international affiliation(s). In doing so, it is the mission of the U.S.T.A. to enhance the physical, mental, and moral development of its' amateur athletes and to promote good sportsmanship, good citizenship, and safety. The U.S.T.A. hosts the largest trampoline and tumbling National Championships in the country. The membership continues to grow and spread in new areas yearly. National competitors range in age from 3 to 28 and in ability from beginner to elite.

**Events Available For Bid**

2018 USTA National Championships - June 18-23, 2018

**Event History**

**7-Year Event Attendance History**

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
# of individual competitors	1,200	1,800	1,300	1,700	1,800	2,300	1,500
# of teams	110	130	110	130	130	150	120
# of spectators per day	2,000+	3,000+	2,800+	3,000+	3,000+	3,500+	2,800+
Length of event	5	5	5	5	5	5	5
Host City, State	Amarillo TX	Springfield IL	Charleston WV	Madison WI	Fort Lauderdale FL	Louisville KY	Rapid City SD

**Reported City Revenue - over \$4.0 Million**

## 5-Year Pickup History

	Host Hotel	Peak Room Nights	Total Room Nights	Venue	Concessions Revenue	F&B Revenue
2011	Hampton Inn 7 properties used	400	1,775	Charleston (WV) Civic Center	\$30,000	\$3,300 For Judges meals
2012	Sheraton Madison	296	1,329	Alliant Energy Center	TBD	\$12,000 For Judges meals
2013	Hilton Fort Lauderdale Marina	400	1,400	Ft. Lauderdale Convention Center	\$37,000	\$4,140 For Judges meals
2014	Crown Plaza	500	1,900	Broadbent Arena	TBD	\$9,000 For Judges meals
2015	Rushmore Plaza Holiday Inn	300	1,000	Rushmore Plaza Civic Center	TBD	Donated

## Venue Requirements

- Air Conditioned Arena
- Competition Area
 

Most Ideal Dimensions	150' x 250'
Acceptable	125' x 225'
Minimum Accepted	100' x 225'
- Three (3) Trampoline Risers
 

Two (2) each: 8' x 16' & 36" high
One (1) 16' x 24' x 36" high
- Ceiling height minimum 30'
- Arena Seating for 3,000 Minimum, 3,500 preferred
- Limited access dining area with seating for judges, staff, etc.
- Staff office
- Vendor Space, high traffic area in arena
- Thirty-five (35) 8' or 6' tables and three-hundred (300) folding chairs for scoring and athletes
- Concessions for athletes and fans
- Scoring Tables & Chairs
- Sufficient accessible toilet facilities
- Access to Public Announcement System
- Easy access for loading and unloading equipment from semi trucks
- All space should be on 24-hour hold

## Hotel Requirements

- Host hotel located within walking distance of arena
- Host hotel 300 rooms on peak
- Host hotel low attrition clause
- Host hotel one (1) small meeting room for night for event meeting; classroom set for 50
- Overflow hotels located within 20 miles of event arena
- Overflow hotels zero (0) attrition
- Participating hotels confirm rates offered will not be increased to offset the placement fee being paid

### **Host Hotel Flow**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
June 17, 2018	June 18, 2018	June 19, 2018	June 20, 2018	June 21, 2018	June 22, 2018	June 23, 2018
100	200	300	300	300	200	200

Total Room Nights: 1,500

% Single Bed Rooms = 25%

% Double Bed Rooms = 75%

U.S.T.A. is seeking multiple overflow hotels, representing a broad price range to meet the various income levels of our athlete's families. Anticipated flow Tuesday - Friday, 200 peak

### **Concessions**

- Host hotel only, One (1) suite upgrade for Executive Director
- Host hotel only, Six (6) upgrades to the Concierge level, if available, for U.S.T.A. Board of Directors
- Host hotel only, Seven (7) VIP welcome amenities, chef choice
- Host hotel only, Seven (7) complimentary parking spaces
- One (1) complimentary room night will be extended for every forty (40) room nights used on a cumulative basis
- Room rebates will be established
- Complimentary internet in all guest rooms
- Rates good 3 days prior and after competition dates

### **Ideal Host City Would Provide**

- \$25,000 bid fee (payment period negotiable) or complimentary event venue
- Activities/Attractions suitable for families in close proximity to event venue and/or hotels
- Dining options in close proximity of event venue and hotels
- Hotels with complimentary breakfast
- Hotels with complimentary airport shuttle service
- Affordable hotels with various price points
- Affordable airport with frequent lift and abundance of non-stop flights
- Provide list of local sports teams or groups that could assist with load-in/out of equipment (donation provided)
- Provide complimentary access to Athletic Trainers (i.e. source students from local universities that can donate time in exchange for course credit)
- Complimentary food for judges, staff, and/or coaches
- Allow outside food in for judges, staff, and/or coaches
- Allow hanging of team banners in arena

### **Example Program Agenda**

Sunday: Staff arrive  
Monday: 8:30a - 4:00p; Setup competition area  
6:00p - 8:00p; Athlete workout  
Tuesday: 7:00a; Staff arrives  
8:30 - 4:30p; Competition  
Wednesday: 7:00a; Staff arrives  
8:30 - 4:30p; Competition  
Thursday: 7:00a; Staff arrives  
8:30 - 4:30p; Competition  
Friday: 7:00a; Staff arrives  
8:30 - 4:30p; Competition  
Saturday: 7:00a; Staff arrives  
8:30 - 4:30p; Competition  
Immediately following competition; Tear-down and depart facility

## **Food and Beverage**

- On event dates, U.S.T.A. is required to provide a continental breakfast and hot lunch for judges, equipment staff, board, and staff; approximately 60 people.
- On events dates, U.S.T.A. provides lunch to team coaches; approximately 250 people. Examples of meals are Subway sandwiches, pizza, KFC, etc; grab and go meals as coaches do not have time to leave building during competition.
- The amount of Food and Beverage spent by the U.S.T.A. is greatly based on their ability to bring in outside food; local donations; host city provision.

## **Decision Process**

- All responses should be sent to Patti Lingenfelter, U.S.T.A. Executive Director; **no later than March 1, 2016**
- Preferred method to receive responses is via email. Responses must include:
  - Diagram of facility that will MEET SIZE REQUIREMENTS
  - Host hotel rates and concessions
  - Overflow hotel rates and concessions
- Site inspections of cities meeting the requirements will be held between July and August 2016, if needed. Only facilities completely unfamiliar to U.S.T.A. Board Members will be cited. Cities being sited are asked to provide 2 round trip airfares, accommodations, meals, and transportation for site inspection.
  - Site for 2018 National Championship will be selected by September 1, 2016.

## **Contact Information**

All questions and inquiries should be directed to Patti Lingenfelter, U.S.T.A. Executive Director.

Patti Lingenfelter  
U.S.T.A. Executive Director  
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*“The U.S.T.A. has continually grown and I see no reason for that to change in the future. Our programming is outstanding, our leadership a constant, and given the cost of membership, we are far and away the “best deal” in the sport!”*

Patti Lingenfelter  
Executive Director